



Provider Behavior Change Implementation Kit

Example Data Collection Planning Worksheet

Here is an excerpt from the Data Collection Planning Worksheet completed by Cecilia and her Steering Committee subgroup:

Investigative Question	Sub-Question	Data Source(s)	Sample	Method	Administrator	Schedule
<p><i>Expectation Question:</i> Are there clear and measurable performance standards?</p>	<p>Are VHWs aware of how their work is tracked and measured? Do they know their most recent measures?</p> <p>Are SCHWs familiar with metrics that track their work? Can they state their most recent results & trend?</p>	<p>VHWs & Supervisors Records of Metrics</p> <p>SCHWs & Supervisors Records of Metrics</p>	<p>Statistically representative sample of VHWs & Supervisors for generalization; Corresponding Records of Metrics</p> <p>Due to smaller numbers, sample all SCHWs, Supervisors; Records of Metrics</p>	<p>Questionnaire, Records Review; Documentation Worksheet</p> <p>Interview, Records Review; Documentation Worksheet</p>	<p>Regional public health official on Steering Committee will access all Records of Metrics</p> <p>Senior M&E Manager on Steering Committee will create Questionnaire and Interview Protocol, manage data collection by NGO project representatives</p>	<p>Records data gathered by Week 2</p> <p>Questionnaire and Interview Protocol developed/piloted by Week 1; data collected by Week 3</p>
<p><i>Ability Question:</i> What are the key gender relations related to skills and knowledge acquisition and maintenance?</p>	<p>Are there gender relations issues that affect delivery of VHW counseling services or SCHW clinical services? Do these issues impact the ability for these CHWs to provide services?</p>	<p>VHWs & Supervisors SCHWs & Supervisors Regional public health officials (trainers in particular)</p>	<p>Statistically representative sample of VHWs & Supervisors for generalization</p> <p>Census of SCHWs</p>	<p>Questionnaire</p> <p>Interview</p>	<p>Senior M&E Manager creates, NGO project representatives administer</p> <p>Senior M&E Manager creates, NGO project representatives administer</p>	<p>Questionnaire and Interview Protocol developed and pilots by Week 1; data collected by Week 3</p>
<p><i>Opportunity Question:</i> Are sufficient resources regularly available?</p>	<p>Are the supplies and equipment needed to deliver services regularly available?</p>	<p>VHWs SCHWs</p> <p>Purchasing Manager of Regional Pharma Center</p>	<p>Representative sample of VHWs, Census of SCHWs</p> <p>All managers in regions under study</p>	<p>Questionnaire & Interview</p> <p>Records Review/ Documentation Worksheet</p>	<p>Senior M&E Manager creates, NGO project representatives administer</p> <p>Purchasing Manager of Regional Pharma Center will access data across all centers in region</p>	<p>Questionnaire and Interview Protocol developed/piloted by Week 1; data collected by Week 3</p> <p>Records data gathered by Week 2</p>



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<p><i>Motivation Question:</i> Are there environmental or sociocultural influences that might impact performance?</p>	<p>Are there any negative consequences to VHWs or SCHWs for providing services?</p>	<p>VHWs SCHWs Local government officials Potential patients of CHWs</p>	<p>Representative sample of VHWs, Census of SCHWs One government official for each village in region Representative sample of patient population</p>	<p>Questionnaire & Interview Interview Interview</p>	<p>Senior M&E Manager creates, questionnaire and all interview protocols, NGO project representatives administer</p>	<p>Questionnaire and Interview Protocols developed/piloted by Week 1; data collected by Week 3</p>
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