 **Opportunities Tracker**

***Instructions:*** Use the data from your intelligence gathering, and internal data, to complete the below table for your organization.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title** | **Region/Zone** | **Funder/Contract Mechanism** | **Person Responsible** | **Due date** | **Duration/Budget Total** |
| **Procurements in Process** | | | | | |
| e.g. NGO HIV/AIDS Capacity Building Project | Zanzibar | USAID/RFP | Proposal Manager: Jane Doe | 5-Oct-10 | 5 years/$12 million |
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| **Title** | **Region/Zone** | **Funder/Contract Mechanism** | **Person Responsible** | **Due date** | **Duration/Budget Total** |
| **Procurements Submitted** | | | | | |
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| **Title** | **Region/Zone** | **Funder/Contract Mechanism** | **Person Responsible** | **Anticipated Issue date** | **Duration/Budget Total** |
| **Upcoming Procurements** | | | | | |
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