

WORKSHEET 2.1: GATHERING EXISTING DATA SOURCES TO INFORM NEEDS ASSESSMENT

Purpose: This worksheet is a checklist that aims to help you identify any information that is easily and quickly available to commence your rapid needs assessment.

Directions: Complete this checklist together with other stakeholders. This will allow for a broader view of what has already been done and exists in country. Discuss with stakeholders which of the information sources are available and the actions required to obtain and review the source. Please note that this list is not exhaustive and you may find in your discussions with stakeholders that other relevant information sources exist and should be considered.

Please note that this worksheet is followed by a completed example that you can use as reference if necessary.

Possible data source	Available (Yes/No)	Description / Comments	Action	Responsible
Demographic & Health Surveys (within the last five years, if possible)				
UNICEF's MICS (most recent publication)				
Reports from National Statistics Offices				
Reports from Ministry of Health				
Reports from Ministry of Education				
Reports from Ministry of Transport				
Reports from Ministry of Agriculture and Animal Resources				
Qualitative studies from Academia, Anthropologists and others				
Baseline studies from relevant interventions by IPs				
Mid-term & final evaluations from relevant interventions by IPs				
Media consumption studies				
Telecom and internet reports or consumption studies				
Other				